

MAKE-UP POLICY FOR RECREATIONAL STUDENTS

(Non-Team)

We allow **only ONE (1) make-up class per month** if students miss classes for general reasons and proper advanced notice is given of the absence (see * information below). To maximize learning we strongly recommend you attend your regular class each week, except when you are sick, we encourage you to stay home. Make-ups are a courtesy we offer you and are limited to space availability. Advanced registration is **REQUIRED** for ALL make-ups. Please contact us for any extenuating circumstances that require multiple make-up options.

Recreational students who cannot attend their normally scheduled class will be offered to attend a Make-Up Open Practice time slot as a make-up. Make-Up Open Practices will be held one (1) Friday and one (1) Saturday per month (times to be determined). A list of practice dates and times can be found on our Customer Portal or the monthly newsletter on our website. A Coach/Instructor will supervise this activity, however, there will be no instruction during this time. This activity will be for actively enrolled students only, and other siblings or friends are not eligible to attend. As in our regularly scheduled classes, parents are welcome to view from the lobby area or leave the facility. If leaving the facility we ask that you sign-out on the sign-out sheet located on the lobby desk just in case we need to get in touch with you. Students enrolled in Gym Tots, however, will be required to have **one parent (only) participate with their tot.**

* Students enrolled in Gym Tots, KinderGym or OGA Beginner, Intermediate/Advanced or Tumbling classes may attend **one (1) Make-Up Open Practice** time slot per month as a make-up time for any **excused absence(s)**. Only one (1) absence per month will be eligible for a Make-Up Open Practice and only if your account is in good standing and student is currently enrolled. In order to qualify for an excused absence, you must notify our front desk representative(s) or contact the office by phone or voicemail **at least 2 hours before your regularly scheduled class** to notify us of the expected absence. **All notices through email must be received 24 hrs. in advance of your class time. Facebook notices will not be accepted. Absences will not be eligible for a credit or refund.** Make-up Open Practices must be completed within the current schedule or session (School-Year or Summer Sessions 1 or 2) and may not be carried over to other schedules. Tokens are not transferrable to other family members.