

### **PARENT PORTAL AND SKILL CHECKLIST**

Parent Portal will give you access to view your current enrollments, update personal information, make online payments, and sign up for automatic withdrawals. Please access our website for information on using this feature. You can also use this tool to access information about your child's progress. To check your child's skill level:

1. Log in to Parent Portal.
2. Click on the Evaluations tab.
3. Click on "View Skill Tree" button next to the student whose skills you want to see.
4. You will see a summary of the levels for which your child has been evaluated.
5. Click on any individual level to expand it and see how your child has been evaluated on the individual skills.
6. You can also expand each individual skill to see any comments the instructor might have left.